

## **RESOURCES: PUBLICATIONS, REFERENCE GUIDES, VIDEOS**

[Resources - ICBA Education \(icba.org\)](#)

### **Audit Working Papers**

Establish strong audit procedures to help support your bank's internal control environment and mitigate institution risk. Ensure a complete and comprehensive cross-departmental audit scope with this customizable resource that can be scaled to fit the size, complexity, and risk profile of your bank.

Topic areas are organized by Excel Workbooks. Each workbook may contain worksheets for the work program, internal control questionnaires, internal memos, testing and review checklists.

[Audit Working Papers \(icba.org\)](#)

### **Bank Compliance Check Up**

The Bank Compliance Check Up Program provides a comprehensive system for on-going monitoring of your bank's compliance with Deposit, Lending, Administrative and IT/Tech/Security regulations. Your subscription includes Excel checklists, that when completed, will provide a report of satisfactory compliance or deficiencies.

[Bank Compliance Check Up \(icba.org\)](#)

### **Bank Director Bible-PDF**

The Bank Directors' Bible (4th Edition, 2023) provides industry best practices, insights into issues encountered by community bank directors in today's environment and how to effectively serve on community bank boards of all sizes.

[Bank Director Bible \(icba.org\)](#)

### **Bank Director Glossary**

Bank Director Glossary contains more than 200 pages of customary terms used by regulators, executive officers, industry consultants, and attorneys including the latest financial regulations and industry terminology every director needs to understand.

[Bank Director Glossary \(icba.org\)](#)

### **Bank Director Video Series**

The Bank Director Video Series features 7 different presentations that vary from 14-20 minutes in length. These can be used during board meetings, for annual training, new director training or topic refresher.

[Bank Director Video Series \(icba.org\)](#)

### **Bank Policies**

Alleviate the tedious task of developing bank policies from scratch. These policies provide a quick reference with thorough, easy-to-read instructions to guide your bank through the policy development or revision process.

There are over 100 policies available, covering everything from compliance to lending and social media. Policies are provided in an editable Word document, so you can quickly customize these policies to work for your bank.

[Resources - Bank Policies \(icba.org\)](#)

### **Boardroom Strategies for FI's**

*Boardroom Strategies for Financial Institutions* focuses on the relationships among board members and how to be effective inside the boardroom. It is a must have for new and experienced board members. This book is a companion book to *The Ultimate Guide for Bank Directors, Revised Edition*.

[Boardroom Strategies for Financial Institutions \(icba.org\)](https://www.icba.org)

### **BSA/AML Training Series**

Staff training is a core requirement of a satisfactory Bank Secrecy Act and Anti-Money Laundering (BSA/AML) compliance program. Examiners specifically look for BSA/AML training by job category when measuring the effectiveness of a bank's program.

The BSA/AML Video Training Series - *Updated in 2023* features 5 different presentations customized to provide job specific training for every member of your bank staff including Senior Management and Directors. This live action series contains fresh content, best practices, the latest hot topics in BSA/AML, and is everything your bank needs to comply with the annual training requirements.

[BSA/AML Video Training Series \(icba.org\)](https://www.icba.org)

### **Check Your Ad**

The Check Your Ad Program takes the guesswork out of determining the appropriate requirements for deposit and lending advertisements so that you can ensure your advertisements are compliant before an auditor or examiner finds a violation.

The advertising requirements of Regulation Z and Regulation DD are convoluted. To ensure that an advertisement complies requires checking and rechecking of the regulations. Check Your Ad simplifies the process! The program walks you through the details of each regulatory requirement based on your type of advertisement. Answer a series of questions to generate a report to know whether the advertisement is compliant or needs revisions to meet regulatory requirements.

[Check Your Ad \(icba.org\)](https://www.icba.org)

### **Compliance Desk Book & Bulletin Service**

The ICBA Compliance Deskbook is the industry's premier resource for compliance information. Find everything in one spot! Access regulations, important dates, agency guidance, questionnaires, and other resources in one place. You'll also receive notifications on the latest updates to existing regulations and new regulations.

[Compliance Deskbook and Bulletin Service \(icba.org\)](https://www.icba.org)

### **Compliance Working Papers**

The compliance working papers are essential for monitoring your financial institution's compliance with federal consumer compliance laws and regulations. This electronic resource can be saved to your computer desktop or office network to ensure easy access to the compliance working papers and updates.

Compliance working papers topics include, compliance program management, lending compliance, deposit compliance, BSA/AML compliance, and advertising compliance. Each regulatory topic includes, a summary of related regulations, action plans, and checklists.

[Compliance Working Papers \(icba.org\)](https://www.icba.org)

## **HSA/IRA Resources**

Power your potential with ICBA Education's extensive resources, designed to expertly guide you through intricate IRA and HSA rules. Freshly updated for 2024, these offerings come loaded with an array of valuable tools to enhance your strategic capabilities and minimize your bank's challenges and risks.

[Resources - ICBA Education \(icba.org\)](#)

### **IRA Compliance & Operations Manual**

This manual gives clear explanations on document, withholding, and reporting requirements and addresses legal IRA issues.

### **IRA Fact Book**

Find concise answers to some of the more common questions and topics you and your colleagues field from clients on a day-to-day basis.

### **IRA Training Organizer**

This toolkit includes everything you need to deliver customized, basic IRA training. You'll get instructions, training tips, activities, tests, a PowerPoint presentation, and more.

### **Desktop Guide to Health Savings Accounts**

The basics of HSAs are covered in an easy-to-read, question-and-answer format.

### **Health Savings Account Compliance & Operations Manual**

This manual gives clear explanations on HSA eligibility, document, contribution, distribution, and reporting requirements.

### **Health Savings Account Training Organizer**

Train like the experts with the HSA Training Organizer. This toolkit includes everything you need to deliver customized, basic HSA training.

## **The Professional Development Planner**

The Professional Development Planner offers a detailed overview of more than 80 community bank job descriptions and assists employees in exploring and shaping their careers by outlining the experience, skills, and competencies needed to achieve their professional goals.

Accessible online, the Professional Development Planner allows users to research areas of interest, job functions, and associated levels of responsibility. Once a selection is made, the tool generates the qualifications, competencies, specialized knowledge, and on-the-job learning experience needed to qualify for a position. The tool further guides managers and staff by recommending specific training resources, providing clear direction on how to acquire the competencies required for each position. Invest in your team while together realizing benefits for your bank.

[Professional Development Planner](#)

## **The Ultimate Guide for Bank Directors**

The Ultimate Guide for Bank Directors provides bank directors with the knowledge and insight necessary for performing their fiduciary responsibilities conscientiously and effectively. This is a must read for every board member or bank executive aspiring to become a director.

[Ultimate Guide for Bank Directors \(icba.org\)](#)